



College of Medicine
Center on Drug & Alcohol Research
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Memorandum

To: DCBS Initiative (START, FISHN, SOLUTIONS) Managers and Staff

From: Erin Stevenson, UK CDAR Project Director

Date: June 10, 2010

Re: Web-based Program Updates and June 30th Outage Planned

As you probably know by now, web-based programs for the DCBS-Initiative version of the Kentucky Treatment Outcome Study (KTOS) are now available to use instead of the PDA-based programs. Changes based on feedback from users like you and from the Division of Behavioral Health have recently been made to the interview formats and are now ready for use.

1. **Please note that we will NOT be able to use any PDA-based data collected after June 30.** On July 1, you **MUST switch to the web-based surveys in order to enter data.**

Please synch the last of your PDA data to us by July 15 then mail or bring back your old equipment.

You may return your PDA and modem equipment either in person or by mail to:

**UK CDAR Attn: Jenni Newell
333 Waller Avenue, Suite 480
Lexington, KY 40504**

Include the following information with the returned equipment:

CMHC Region (1-15): _____ Agency name: _____
of returned PDAs: _____ # of returned modems: _____ <i>Please include all adaptors/plugs.</i>
Contact person(s): Name: _____
Phone: _____ Email: _____
Comments or questions?

2. **IMPORTANT:** In order to install the updated programs, there will be **no access** to the web-based programs **all day on June 30th**. Access will resume normally on July 1.

3. When you open the web-based program again on **July 1** to complete an interview with a client, the programs will be the new revised versions and may look slightly different. A summary of the key changes made to the series of questions are listed below:

Questions involving the following have been removed:

- Driver's license, car ownership
- Specific prescription medicines used for pain
- Lifetime substance use and mental health histories
- Domestic violence order status (EPO/DVO)
- Criminal convictions in past 12 months and time spent in jail in past 30 days
- Presence of current alcohol and/or drug users in home
- Religious affiliation

Questions involving the following have been added:

- Height/weight for calculation of BMI and health status measures
- Chronic medical problems and medical insurance status
- Age first used tobacco, alcohol, and illicit drugs; number of cigarettes smoked per day; binge drinking
- Measures of stress and its impact
- In place of current ASI mental health questions, DSM IV Mental Health Measures (depression, anxiety, suicidal ideation) have been added

Questions were also updated to include more specific and understandable wording for the following items:

- Description of place of employment, work roles; Reason for unemployment
- Number of children, their ages if under 18, and if the child lives with the respondent
- Arrest categories (reduced to the 7 major crime categories with specific examples)
- Living situation questions including homelessness

4. Internet page links remain the same for both intake interviews and are also available on the DCBS-KTOS homepage (www.cdar.uky.edu/dcbsktos).

DCBS-KTOS (START, FISHN, SOLUTIONS)

Intake Interview

<https://ukcdar.uky.edu/limesurvey/index.php?sid=68686&lang=en&newtest=Y>

Discharge Data Entry

<https://ukcdar.uky.edu/limesurvey/index.php?sid=98679&lang=en&newtest=Y>

5. It is recommended that you **use Firefox as your web browser**. You can download the browser for free (<http://www.mozilla.com>). Internet Explorer has a history of conflicts with web-based survey software and may slow down your system. If you do want to use Internet Explorer, please make sure it is version **7 or higher**. Watch the DCBS-KTOS web page for more tips and information over the next few months.

Please share this information with your staff at all treatment sites if they have responsibility for completing KTOS intake interviews or enter discharge data on clients. The length of the intake interview remains about 20-30 minutes, though the content has changed to provide the state with more accurate outcome measures and national comparison potential. Thank you for your work with children and families and your support for Kentucky's treatment outcome studies!!

If you or anyone on your staff have questions, please contact me at erin.stevenson@uky.edu or 859-257-1521. Jenni Newell can also assist you at jenni.newell@uky.edu or 859.323.4763.